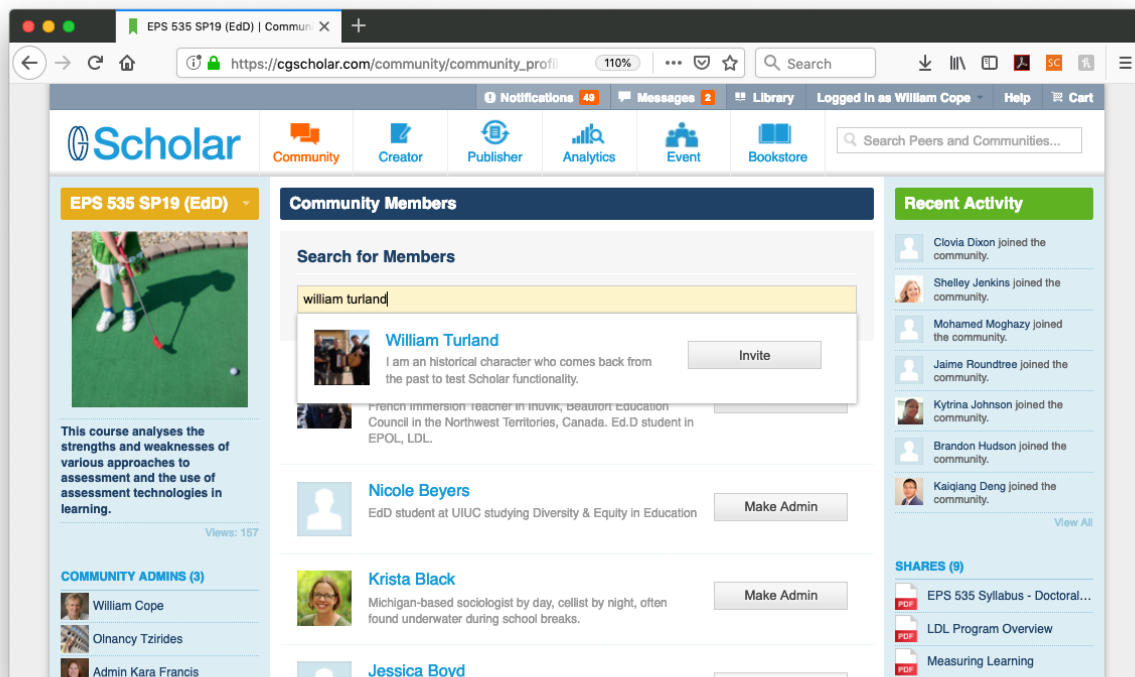


# Tutorial A1.3: Logging into CGScholar

## A1.3.1 Inviting Over-18 Scholars to Join a Community in CGScholar

- If you have created a community and you want members to join, but they do not yet have accounts, tell potential members to visit CGScholar.com and create an account.
- After they have created a CGScholar account, or if they already have one, ask the potential member to search for the community. Give your community a distinctive name, and give that name to potential members for their search. Once they have found the correct community, tell them join (if the community settings are "public" or "open") or send a request to join (if the community settings are "closed"). They will become a member as soon as you are another admin accept their request. (They will not be able to find a community if its settings are "private.")



- Alternatively, if they already have a CGScholar account, you can search and invite them from the Community Members page.

## A1.3.2 Joining a Private Community

- Private communities require admins to invite members from the Community Members page, because the community is otherwise invisible.

## A1.3.3 Managing Under-18 Accounts and Walled-off Organizations

Walled-off organizations are private spaces in CGScholar. Walled-off organizations are essential for Under-18 scholars. Over-18 scholars can be a member of Scholar Open as well as one or more walled-off organizations.

- The accounts in walled-off organizations are managed by an admin with additional account management privileges called an "Org Admin."
- Organization licenses are based on a specified number of seats.
- Org Admins can upload account lists in bulk from a spreadsheet.
- Under-18 scholars do not need to have an email address in order to have an account.
- Org Admins can reset scholars' passwords
- Contact us to create a walled-off organization for you. At this point, we will give you a supplementary tutorial, "Being an Organization Admin."